



## **Fire Safety/ Fire Drill and Evacuation Policy of Scoil Chríost Rí**

**Caherdavin,  
Limerick.  
V94N229**

**Roll number: 19331E**

**School Patron/s: Catholic Church, Bishop Brendan Leahy**

### **FIRE SAFETY/FIRE DRILL & EVACUATION POLICY**

Scoil Chríost Rí is committed to the care of the whole school community and the provision of a safe and secure environment for learning.

#### **Aims:**

The policy aims to provide for the immediate needs of students, staff and visitors in the event of a fire

Have in place appropriate safety procedures which comply with the Health, Safety and Welfare at Work Act

Ensure a safe school environment for all.

#### **Objectives:**

To develop a tried and trusted fire safety framework which will ensure the safety of all school personnel in the event of a fire.

To utilize outside agencies (local fire station, fire officer, Limerick Fire Protection Ltd) for training and staff development, so as to enhance safety procedures

### **Fire Drills:**

Scoil Chríost Rí will have a fire drill once every school term.

The fire drill will be organised by the fire safety officer (Deirdre Noonan) and logged in the red fire drill notebook. The fire safety officer will ensure fire exits are kept clear. The exit plan, general fire rules and map of school are displayed on the back of all doors. Map to be updated to a digital version in 2023.

The fire drill alarm can be activated using the key in Anne Burke's (our school secretary) office.

Any comments or observations encountered during the fire drill should also be noted.

### **Internal Procedures:**

**In the event of a fire at Scoil Chríost Rí, the following steps will be followed:**

Activation of the fire alarm

Fire brigade contacted by Secretary or Principal

In all classroom/resource rooms, children are to stand up, push their chairs under the tables and calmly walk in a single file to the door

All teachers must check the class toilets before vacating the room

All classroom doors must be closed when vacating school

Each class is to exit through the assigned nearest exit door. These have been used during termly fire drills.

Each class is to assemble at the allocated fire assembly point. There are currently 3 assembly points in Scoil Chríost Rí.

**Assembly point A:** At the main entrance of the school, below the front steps and away from the school building.

**Assembly point B:** Grass area beside staff car park. Away from school buildings.

**Assembly point C:** Astro Turf/ Tarmac areas. Away from school buildings.

Each teacher will call the roll on reaching the fire assembly point.

SET's/ SNA's will exit through their nearest exit and join up with the main class for Roll call at the assembly point.

Pupils can only return to the classroom once permission has been given to do so by the school principal/ deputy principal who will be monitoring the situation.

### **Role and Responsibilities:**

All teachers are responsible for the safety and well-being of the pupils in their care. The BOM, school Principal and in-school management has overall responsibility for ensuring proper procedures are in place.

The current Health and safety officer is Sinéad Millane (Since October 2022)

The current Fire safety officer is Deirdre Noonan (Since October 2022).

Regular training in the use of fire extinguishers, fire blankets etc will be provided by Limerick Fire Protection Ltd.

Fire extinguishers are checked annually and Limerick Fire Protection Ltd provide the school with a certificate. This certificate is displayed outside Anne's office.

Last checked by Denis Doherty of Limerick Fire Protection Ltd in February 2023.

Staff Fire safety training took place in February 2023

Next check with Limerick Fire Protection Ltd for February 2024.

This policy was adopted by the Board of Management of Scoil Chríost Rí B.N.S

Signed: Tom Mitchell      Date: February 2023